



Respect
Integrity
Dedication
Enjoyment

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BMX Queensland Inc.

QUEENSLAND CITY CHALLENGE CRITERIA



APPLICATION TO HOST THE QUEENSLAND CITY CHALLENGE

To be considered to host the 2019 Queensland City Challenge all Southern Zone Queensland clubs are invited to submit an Expression of Interest (EOI) to the BMX Queensland Office via email office@bmxq.org.au or hardcopy via post to the address listed on the front cover by close of business 5pm 1st June 2018

**The Expression of Interests (EOI) must address the “Host Clubs Responsibility”
As per this document and include the following:**

- Track details
- Facility details
- Ample Car Parking
- Catering
- Designated Areas for First Aid & Scoring
- Transponder infrastructure
- Presentation of Award Facilities

After selection of the Host Club for the 2019 QLD City Challenge, the said club will be sent a contract that must be signed by BMX Queensland and the Host Club, returned to the Office within 14 days.

RESPONSIBILITIES OF THE DIRECTOR OF EVENTS

1. Preparation and distribution of Entry Forms in-conjunction with the State Officiating Director and the State Register.
2. Liaise with all committees.
3. Ensure a copy of race results are posted on the BMX Queensland web page.
4. BMX QLD is to coordinate the following:-
 - Race Officials
 - Awards / Trophies / Prize Money
 - All promotional products / merchandise
 - Signage (including government signage).
 - Equipment going to and from the event
 - First Aid
 - Sound & Commentary

HOST CLUBS RESPONSIBILITIES:

The host club must adhere to BMX Queensland criteria and all by laws, policies and procedures.

The host club is responsible for providing the track/resource and ancillary facilities ready to go as itemized per below by 9am on the Saturday of the Championship event.

1. **Parking:** An area to accommodate a maximum of 10 cars for Officials, VIP's, and specified disable carpark.
2. **First Aid:** BMX Queensland will organize and provide first aid personnel for the event and all advertised practice times. It is the Club's responsibility to ensure the First Aid area is adequately marked out, covered and to be made private for the privacy of riders. Easy access to the first aid station should be made available for ambulance vehicles. The host club should be aware & advertise that the track will remain closed and will only be open during official gate practice times or other advertised times by BMX QLD. Any rider entering these facilities on other times do so at their own risk. Any approved gate practice, First Aid needs to be organized by the host club

3. **Hospital/Medical facilities:** Details of public hospitals/medical clinics and ambulances are to be provided by the host club. The host club is to contact the hospital to let them know of the up and coming event and approx. numbers and provide BMXQ a copy of correspondence sent to the hospital/s.
4. **Pro Shops:** An area designated for Pro Shops within walking distance of Spectator areas. Site positions will be assigned by BMXQ. Adequate power and lighting is to be negotiated between the Club and Pro Shops. BMX Queensland will set any site charges for the event.
5. **Toilet Facilities:** Sufficient to cater for expected attendees & also accommodate disabled facilities if available. The local council should be contacted for information on minimum toilet requirements to meet the Health Act. Portable facilities may need to be hired if permanent facilities are deemed to be inadequate by BMX QLD. Toilets are to be cleaned and serviced at regular intervals.
6. **Trophy Presentation:** Is to be organised in consultation with the Director of Events. A P.A. system should be available along with 2 tressle tables. There must be an available dry area on standby in case of bad weather. The host club is to supply a secure and lockable area for the storage of trophies, plates etc.
7. **Competition Track:** Must meet appropriate minimum – Must meet appropriate minimum – BMXA / UCI Track Guidelines (as per 2018 ARA Rule Book – 1/1/2018, Section 26) page 27. Also refer to BMX A-

<http://bmxaustralia.com.au/wp-content/uploads/2017/04/BMX-Australia-Track-Guidelines-Final.pdf>

Australia Track Guidelines page 4, Class S Event - The track must facilitate transponder requirements

Placing of water outlets: adequate water supply will be available to allow several people to use hoses at any one time. Ample water outlets are to be made available inside track confines. No watering hose is to cross the competition track at any time. Spectators must be kept clear of the track, adequate fencing, run off room and passage for riders must be ensured. A 5m Start Hill would be looked upon positively.

8. **Scoring:** A building with windows, large enough to house computers, photocopier and 4 people is to be provided for scorers. Equipment is to be organised by the State Registrar. A 240-volt mains power supply is to be available to this building Any overlay must be complying with the safety Regulations.
9. **Staging:** This area is to have ample tent or covered area to accommodate at least multiple age groups at any one time. The staging area is to be clearly marked.

10. **Starting Area:** Including starting gate, this area is to have water proof protection. Three gates of riders should be the minimum number that area should cover.
11. **Announcing:** There should be an elevated position for the commentator, which enables clear and uninterrupted view of the track. A 240-volt power supply and a Cat 5 cable is to be available to this building/area (preferably a separate power supply to other outlets).
12. **Moto Sheet Boards:** One moto sheet board is to be placed in consultation with the Director of Events or his/her nominee.
13. **Start Gate:** The host club must provide a fully operational gate as per the current BMXA / UCI rule books / Guidelines.
14. **Track Maintenance:** The track is to be maintained each day leading up to and during the event or when requested by the Race Director. The host club is to supply a list of track maintenance personnel to the Race Director.
15. **Officials Food/Water:** A variety of drinks including bottled water are to be provided regularly to all officials in all areas throughout the event. The cost is to be met by the host club.
16. **Rubbish Removal:** Sufficient rubbish bins are to be placed around the track perimeter, staging and Pro Shop areas. Rubbish bins are to be emptied at regular intervals. Rubbish collection is the responsibility of the host club.
17. **Raffles:** The host club is allowed to sell raffle tickets.
18. **Inspection:** A complete venue / track inspection /Risk assessment per the current BMXA guidelines is to take place at 9am on the Saturday of the Championships. The people conducting this inspection will be Director of Events, State Officiating Director and a representative of the host club. If any items are damaged during the event the Director of Events is to be notified directly

FINANCIAL RESPONSIBILITY:

The Host Club will incur the costs as expended under “The Host Clubs Responsibilities”.

BMX Queensland Inc. will provide the funding for all prizes.

BMX Queensland Inc. will be responsible for the collection of all nomination fees.

